

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT**

1. **Authorization**<sup>i</sup>

- DC Law: 34-804
- DC Law: 34-801
- 15 DCMR: §3700

2. **Minimum Need:**

The Office of the People's Counsel (OPC) requests the services of Strategic Educational Consulting, LLC to provide a vulnerability and threat assessment, develop an agency emergency response plan, update the agency's continuity of operations plan (COOP) and develop and conduct associated staff training and table-top exercise.

3. **Estimated Fair and Reasonable Price:**

\$11,025

4. **Facts That Justify a Sole Source Procurement:**

- A. The Office of the People's Counsel is an independent agency of the District of Columbia government. By law, it is the advocate for consumers of natural gas, electric and telephone services in the District. District of Columbia law designates the Office as a party to all utility-related proceedings before the Public Service Commission. The Office also represents the interests of District ratepayers before federal regulatory agencies. The Office is authorized to investigate the operation and valuation of utility companies independently of any pending proceedings.
- B. Strategic Educational Consulting, LLC provides is a minority-owned CBE that provides a wide range of risk assessment, emergency planning, response, and training services to help government agencies, companies, and organizations keep their staff, customers, and clients safe.
- C. OPC has previously worked with Strategic Educational Consulting, LLC to emergency and COOP consultation and training.
- D. Strategic Educational Consulting, LLC has experience with OPC's existing COOP and emergency management plan which will provide them the knowledge required to update the agency's current plan within the desired time period.

E. It is for the reasons outlined herein that it is recommended that a sole source contract be awarded to Strategic Educational Consulting, LLC.

5. **Certification by the Office of the People’s Counsel:**

I hereby certify that the above facts are accurate and complete.

\_\_\_\_\_  
Cherry Belle  
Administrative Officer

\_\_\_\_\_  
Date

**DETERMINATION**

Based on the above findings and in accordance with the District of Columbia procurement regulations: DC Law: 34-804; DC Law: 34-801; and 15 DCMR §3700,

I hereby determine that the award of a sole source contract for the services described herein is in the best interest of the Office of the People’s Counsel.

\_\_\_\_\_  
Eric Scott  
People’s Counsel

\_\_\_\_\_  
Date

<sup>i</sup> Procurement authority is vested in the Commission pursuant to § 13 (c) (2) of the Residential Real Property Seller Disclosure, Funeral Service Date Chang, and Public Service Commission Independent Procurement authority Act of 1998 (D.C. Law 12-263). The Commission is statutorily exempt from the D.C. procurement rules as set forth in D.C. Official Code §1-1181 et seq.

DC Law: 34-804, herby established within the Public Service Commission of the District of Columbia, has established by DC Law: 34-801, an office to be known as the “Office of the People’s Counsel”. The office shall be a party, as of right, in any investigation, valuation, revaluation, or proceeding of any by nature by the Public Service Commission of or concerning a public utility operating in the District of Columbia.

15 DCMR §3700: Public Utilities and Cable Television- Public Service Commission Rules of Practice and Procedure.